

LEADERSHIP GREATER GALESBURG

GENERAL APPLICATION AND PROGRAM INFORMATION

(Please retain this section of the application for your own records)

APPLICATION

As you prepare to complete the application for the next class of Leadership Greater Galesburg (LGG), please review this information designed to provide you with a greater understanding of the program.

ABOUT THE PROGRAM

- Leadership Greater Galesburg selects a diverse group of people to participate in monthly workshops.
- Due to the size restrictions of each year's class and the goal of diversity in the composition of the class, many qualified candidates may not be chosen, rather are deferred for inclusion another year. Deferred candidates are strongly encouraged to reapply in subsequent years.
- Commitment to participating in Leadership Greater Galesburg centers on involvement. Attendance is expected at all sessions and participants are encouraged to be actively involved. This applies not only to all sessions, but also to the completion of the preparatory assignments. Even though emergencies do arise, any participant missing more than one session, for whatever reason, may be asked to withdraw from the program and no portion of the tuition shall be refunded. If you know of conflicts at this point, it may not be in your best interest to apply at this time.
- The program is not a starting point, rather a learning process for men and women who are both aspiring and acknowledged leaders. Completion of the program year does not signify the end, but represents the beginning of a lifetime of opportunity as part of the Leadership Greater Galesburg Alumni network.

SELECTION CRITERIA

Participants for each year's class will be selected from those individuals who have submitted their completed application forms. The Selection Committee will seek to identify those who are most likely to utilize their leadership abilities for the long-term benefit of the Greater Galesburg area. When the Committee selects each group of 25-30 participants, it is with an eye toward commitment to the community and a willingness to commit the time and energy necessary to complete the program.

TUITION

Tuition is \$750. Tuition covers approximately one-half of the total program budget; the balance is underwritten by contributions.

If selected, payment in full is due September 1, of this year, unless other arrangements have been made through the LGG office. Applicants may pay tuition personally or seek assistance from their employer or nominating organization. Regardless of the source(s) of tuition money, the applicant is responsible for ensuring payment.

Partial scholarships may be available to individuals who could not otherwise participate. Asking for financial assistance will not affect a chance for selection. Once the program begins, tuition is not refundable. The program begins with Orientation.

APPLICATION DEADLINE

Applications must be received no later than June 1. Applicants may be invited for an interview. All applicants will be notified of acceptance status by July 1st. If an applicant is not selected this year, the \$50 application fee will be returned.

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PROPOSED WORKSHOP CALENDAR FOR PROGRAM YEAR 2005-2006

Leadership Greater Galesburg workshops will be conducted on the following dates, September through April, and are hosted in different locations each day.

Day	Date	Event	Duration
Thursday	September 8	Welcome Orientation	Evening
Thursday	September 22	Workshop #1	All Day
Thursday	October 20	Workshop #2	All Day
Thursday	November 10	Workshop #3	All Day
Thursday	December 8	Workshop #4	All Day
Saturday	January 28, 2006	Workshop #5	All Day
Thursday	February 16	Workshop #6	All Day
Thursday	March 16	Workshop #7	All Day
Thursday	April 20	Workshop #8	All Day
Thursday	May 4	Year End Celebration	Evening

**While we strive to keep the workshops on these dates, they are subject to change and proper notice will be given.*

FOR MORE INFORMATION

For additional information, please contact Leadership Greater Galesburg:



2101 Windish Drive
Galesburg, Illinois 61401



309/344-LEAD (5323)



www.leadershipgreatergalesburg.org



leadership@grics.net

OUR MISSION

The mission of Leadership Greater Galesburg is to empower individuals with leadership skills that strengthen and transform communities.

Number _____ (Office Use Only)

LEADERSHIP GREATER GALESBURG CONFIDENTIAL APPLICATION

To identify qualified participants, each application will be reviewed for diversity, initiative, prior leadership, achievements, awareness of community issues, and a demonstrated commitment to community service.

This application should be completed with these criteria in mind.

PERSONAL DATA

Name: _____
First Middle Last

Preferred Name: _____ (indicate for name tag)

Home Address: _____
Street City Zip Code

Business Address: _____
Street City Zip Code

Send Mail To: Home _____ Business _____

E-Mail Address: _____ @ _____

Phone: Home: _____ Work: _____ Fax Number: _____

Occupation: _____ Title: _____

Employer: _____

Employer Address: _____
Street City Zip Code

What level within your organization best describes your position? (Circle one)

Executive/owner Management Staff/employee Volunteer

Which of the following best describes the area in which you presently work/serve? (Circle one)

Education Medical field Banking/Law Government
Large Business Small Business Labor Community Volunteer
Media Non-Profit Agency Homemaker Manufacturing
Human Services Retailing Other (specify) _____

Highest level of education completed: _____

The answers to the following inquiries are optional. We are interested in this information because one of Leadership Greater Galesburg's goals is to have a diverse pool of applicants from a broad cross section of the community.

Date of birth: _____ Race: _____ Sex: _____

If married, name of spouse: _____

ACTIVITY DATA

Please list, in order of importance to you, up to five volunteer, community, social, professional, or labor organizations to which you belong or have belonged to:

Organization:

Responsibility or Position Held:

1. _____

2. _____

3. _____

4. _____

5. _____

Describe a successful leadership task you have completed in your personal, community, or work life.

If you have not previously had the time or interest to become actively involved, what conditions have changed that now enables you to seek involvement in the community?

List three values you consider important to you. Choose one to explain why it is important to you.

GENERAL INFORMATION

Participation in Leadership Greater Galesburg (LGG) requires a significant commitment of time and energy. Please state why you want to be in the LGG program.

What problem or issue facing the Greater Galesburg area would you like to be a “part of the solution”?

Briefly explain why and give any recommendation that you might have for resolving these issues and problems.

TUITION

Tuition is \$750. Your tuition covers approximately half of the total cost of the program. Businesses, organizations, and individuals through contributions and in-kind services underwrite the balance of the program cost. Contributors who feel strongly about the importance of leadership development subsidize every participant.

Your tuition payment is due in full by September 1 of this year, unless other arrangements have been made with Leadership Greater Galesburg. Applicants may pay tuition personally or seek assistance from his/her employer or nominating organization. Regardless of the source(s) of tuition money, the applicant is responsible for ensuring payment. Once the program begins, tuition is not refundable. The program begins with Orientation.

Will your company / organization pay part or all of your tuition? Yes _____ Unknown _____

If yes, name of company / organization contact person: _____ Phone _____

SCHOLARSHIPS

Partial scholarships are available to individuals who could not otherwise participate.

I will need scholarship assistance: Yes _____ Amount requested \$ _____

Reason for request: _____

Asking for financial assistance is confidential and will not affect your chance for selection. If you are selected and need financial assistance, please contact Leadership Greater Galesburg at 344-LEAD (5323).

COMMITMENT BY APPLICANT

If selected, I will commit the time and resources necessary to complete the program. I understand attendance at all workshops is necessary to accrue the full benefit of the program. I understand a considerable amount of trust is given to a program of this nature through the community's investment of time, resources, and money, justifying the firm attendance policy. If I am unable to attend any portion of a workshop (tardy or early leave), it is considered an absence unless reasonable cause given before the absence is agreed upon by the Executive Director.

Failure to comply with this policy may result in dismissal from the program and forfeiture of tuition. If you, and if applicable, your employer are unable to make this commitment, it is not in your best interest to apply at this time. If you are willing to make this commitment, please sign below.

Applicant signature: _____ Date: _____

COMMITMENT BY EMPLOYER (IF APPLICABLE)

This application has the approval of this firm and the applicant has our full support, which includes the time required to participate in the program. (Note: A commitment is needed even if employer is not paying tuition.)

Firm: _____ Signature: _____ Date: _____

REFERENCES

List names of two people, other than your present employer:

Name: _____

Address: _____

Phone: _____

Name: _____

Address: _____

Phone: _____

APPLICATION FEE, DEADLINE, AND SUBMISSION INFORMATION

A fee of \$50 is due with this application and will apply toward the \$750 tuition fee. If an applicant is not selected, the \$50 fee will be returned. Checks should be made payable to Leadership Greater Galesburg.

Applications must be received no later than June 1. Applicants may be invited for an information interview. All applicants will be notified of acceptance status by July 1st of this year. Keep written answers brief and to the point. Attachments will not be considered.

Qualified candidates may not be chosen due to class size restrictions. However, we encourage you to apply again in subsequent years.

Your completed application, **and \$50 application fee**, should be returned to the following address:

Leadership Greater Galesburg
2101 Windish Drive
Galesburg, Illinois 61401

Thank you for applying to become a participant in Leadership Greater Galesburg. If you have any questions or need additional information, please call the LGG office at (309) 344-LEAD (5323). You can also visit us via our web site at www.leadershipgreatergalesburg.org.

ACKNOWLEDGEMENT

I certify that the information on this application is true and correct to the best of my knowledge and misrepresentation of any material fact may be grounds for ineligibility or disqualification.

Applicant signature: _____ Date: _____